

Terms of Reference (ToR)

Promoting Immunization and COVID-19 Vaccination at Primary Health Care level through Public Awareness Campaigns and Capacity Building Interventions

BACKGROUND

In May 2020 the Government of Georgia (GoG) received loans in the amount of EUR 73,1 million and EUR 91, 3 million from the World Bank and the Asian Infrastructure Investment Bank (AIIB), respectively to prevent, detect, and respond to the threat posed by the COVID-19 pandemic and strengthen national systems for public health preparedness in Georgia.

To increase confidence, acceptance and demand for the COVID-19 vaccine, Georgia COVID-19 Vaccine National Vaccine Deployment Plan (NVDP) was developed and approved by the Government of Georgia (GoG) Resolution #67 (dated January 21, 2021), together with its Communication Action Plan using the following approaches: advocacy, communication, social mobilization, risk and safety issues communication, community involvement, training, and crisis communication.

Based on the approved NVDP and its communication action plan, international agencies started to implement various activities. In 2021, the World Bank Emergency COVID-19 Response Project funded the technical assistance on communication and outreach support. In addition, the World Health Organization (WHO) supported intensive capacity building activities of health professionals on COVID-19 vaccination in 2021. In order to improve primary health care workers (HCW), and public health professionals (PHPs) practical skills and knowledge on the use of vaccines against COVID-19 training materials were developed and healthcare workers were trained on safe and effective administration of vaccines in 2021.

HCWs were trained on the use of AstraZeneca (AZ), Pfizer, Sinopharm and Sinovac vaccines, as well as on Communication topics. In total 105 training were conducted involving 2,000 HCW and public health (PH) specialists. Training materials were developed based on training modules provided by WHO and on guidance and instructions from manufacturers.

To improve COVID-19 vaccines up-take among the target population, training was conducted in effective communication for healthcare, including the topics on vaccine safety, effectiveness and benefits of vaccination in a consultation setting. In total, 100 interpersonal and crisis communication trainings were conducted for 2,000 public health workers, primary healthcare (PHC) workers, doctors, health managers, local government representatives, and NGOs in Tbilisi as well as in regions of Georgia.

Despite the Ministry of Internally Displaced Persons from the Occupied Territories, Labor, Health and Social Affairs of Georgia's (MoILHSA's) and donor organizations' communication efforts to increase the COVID-19 vaccine uptake, the vaccination rate remains low in Georgia due to disinformation among the public and a distrust of COVID-19 vaccines among medical personnel, which in turn greatly influences the decision of the public. Therefore, it is critically important that healthcare professionals have a better understanding of the importance of vaccination and their role in this process, as well as ensuring that they share accurate information, particularly to high-risk populations (persons ages 65 and older).

On June 9, 2021 the World Bank expanded its commitment to support the GoG to fight against the pandemic and allocated additional financing of EUR 28,7 million; part of this financing is intended to support Vaccine Communication Consulting Services.

In early May 2022, MoILHSA and the National Center for Disease Control (NCDC) requested support from WHO, the World Bank and other donors to increase public awareness especially among the risk groups (persons ages 65 and above) on COVID-19 vaccination and training of 3,200 Primary health care professionals (doctors and nurses).

WHO in coordination with the World Bank-funded Emergency COVID-19 Response Project, United Nations Development Programme (UNDP), German Agency for International Cooperation (GIZ) agreed on the coordinated response to MoILHSA's and NCDC's request to train 3,200 PHC professionals across the country through 160-180 training cycles and to increase public awareness, with special focus on vulnerable groups. The tasks and responsibilities, which have been distributed among the donors were in line with the goals and objectives of the updated Georgia COVID-19 National Vaccine Deployment Plan (NVDP) 2022, approved by GoG Resolution #655 (dated April 12, 2022).

The NVDP 2022 has the following main objectives: (1) Informing public regularly, holding targeted meetings and communication campaigns with the priority groups and crisis communication; (2) Strengthening advocacy for vaccination against COVID-19 among health care workforce, popularization, community mobilization capacity building and broadening coverage; and (3) strengthening the capacity of healthcare personal at central and local levels in interpersonal communication skills.

In this sense, the donor coordinated activities will contribute to the achievement of one of the most important priorities set by GoG concerning the strengthening of the primary healthcare system to improve access to quality prevention services and build an effective pandemic response across the country. To achieve the stated goal the following 2 components will be implemented jointly by the donor organizations:

Component I: PHC Professionals Training

1. **WHO with funding support from the European Union** took responsibility

1.1. To recommend needs based two following trainings to the PHC professionals in the regions: COVID-19 vaccination, along with routine vaccination and vaccine communication; Support development of the standardized training package; Define length of the training, which is 1 day with two modules. 1st module is dedicated to Routine immunization-COVID-19 vaccination refresher (3 hours); 2nd module is dedicated to vaccine communication (3 hours)

1.2. To conduct training for the 45 trainers (ToT) to provide the mentioned trainings.

1.3. To define the number and qualifications of the Trainers for the training: In total, 2 trainers are needed for provision of the one training cycle, specifically: 1 trainer - immunization specialist and 1 trainer - communication specialist.

1.4. To support trainings in coordination with the **World Bank, UNDP, USAID, GIZ** that will be conducted in 5 regions¹ of Georgia for the PHC professionals according to the provided standardized training package. The rest of the regions will be covered by **WHO**.

Component II: Improved vaccine communication and up-take among persons ages 65 and older

a. **WHO** ensured development of the standardized package of the vaccine communication messages

b. **UNDP, and GIZ** committed to increase public awareness on vaccination related issues on their target regions using the standardized package of the communication messages provided by WHO and with the main focus on ethnic minorities.

c. The **World Bank** agreed to cover Tbilisi and 10 regions of Georgia with the focus on individuals ages 65 and older through 12 community events.

GOAL

The goal of the assignment is to promote COVID-19 Vaccination and clinical management through Public Awareness campaigns and capacity building interventions

Specific Objectives:

1. Ensure provision of the standard training package on COVID-19 vaccination and vaccine communication to around 1020 PHC professionals in Samegrelo-Zemo Svaneti and Adjara regions.

2. Facilitate improved vaccine communication and up-take among persons ages 65 and older through 10 -12 community meetings, providing them with reliable information about the COVID-19 vaccine, treatment and post-COVID complications in Tbilisi and 10 regions of Georgia.

¹ GIZ and UNDP in Samtskhe-Javakheti, Kvemo-Kartli, Kakheti (ethnic minorities); World Bank in Samegrelo -Zemo Svaneti and Adjara regions (persons ages 65 and older)

TASKS AND REQUIREMENTS

Task 1: Conduct trainings using standardized training package on COVID-19 vaccination and vaccine communication to around 1020 PHC professionals in Samegrelo-Zemo Svaneti and Adjara regions.

1. Trainings will be delivered according to the Standardized Training Package² provided by WHO that includes the following modules:

- COVID-19 routine immunization
- Vaccine communication

2. Geographical coverage:

• Regions that have been specifically targeted for the trainings of the PHC professionals are Samegrelo-Zemo Svaneti and Adjara. The following cities and municipalities shall be covered in each region:

2.1. Samegrelo-Zemo Svaneti:

- 2.1.1. Zugdidi
- 2.1.2. Abasha
- 2.1.3. Martvili
- 2.1.4. Senaki
- 2.1.5. Khobi
- 2.1.6. Tsalenjikha
- 2.1.7. Chkhorotsku
- 2.1.8. Poti
- 2.1.9. Mestia

2.2. Adjara

- 2.2.1. Batumi
- 2.2.2. Kobuleti
- 2.2.3. Khelvachauri
- 2.2.4. Shuakhevi
- 2.2.5. Keda
- 2.2.6. Khulo

3. Beneficiaries of the services

Around 1020 PHC professionals: in Samegrelo-Zemo Svaneti region - 694, in Adjara region- 326.

4. Implementation of Task 1 includes all suitable logistical support and visibility of the trainings. In particular:

4.1. Provide logistical support to 52 trainings in the target regions, which shall include:

- ✓ Mobilization of the training participants
- ✓ Providing venue & catering including coffee/tea break(s)³
- ✓ Equipment and devices that may be necessary for the training
- ✓ Training materials/handouts
- ✓ Promo materials (bags, pens/pencils, USB memory cards, note-books etc.)
- ✓ Transportation of participants (Please see Annex 1 which includes a list of participants from each Municipality).

4.2. Visibility activities shall include:

- ✓ Involved actors: PHC professionals (doctors and nurses)
- ✓ Interviews of trainers and trainees on importance of the training in regional TVs and social media.

Task 2: Facilitate improved vaccine communication and up-take among persons ages 65 and older through 12 community meetings providing them with reliable information about the COVID-19 vaccine, treatment and post-covid complications in Tbilisi and 10 regions of Georgia.

1. Community meetings (face to face) to amplify vaccine communication and increase vaccine uptake

² The standardized training package will be provided after the contract is signed with the consultant.

³ Coffee/tea breaks need to include sandwiches and cakes.

among persons ages 65 and older

- ✓ Involved actors: Clinicians, Journalists and Mass media, Experts, Community leaders, local authorities, teachers.
- ✓ Beneficiary groups: target communities, with the emphasis on high risk persons who are ages 65 and older

2. Regional Coverage

Regional level vaccine awareness meeting will be conducted in Tbilisi and the 10 following regions: Imereti, Samegrelo-Zemo Svaneti, Adjara, Guria, Mtskheta-Mtianeti, Kakheti, Shida Kartli, Kvemo Kartli, Samtskhe-Javakheti, and Racha-Lechkhumi.

3. Beneficiaries of the Services

Around 350 members of the 12 communities with the special focus on the 65 years and above age group

4. Implementation of Task 2 includes all suitable logistical support and visibility of the public awareness activities:

4.1. Provide logistical support for 12 community awareness meetings in the target regions:

- ✓ Mobilization of the community (meeting participants)
- ✓ Provide venue
- ✓ Equipment and devices that may be necessary for the community meeting

4.2. Visibility activities shall include:

- ✓ Structured social media campaign
- ✓ Impact stories
- ✓ Printed vaccine communication materials: booklets, leaflets etc.
- ✓ placing of articles and blogs in key media

V. DELIVERABLES WITH INDICATIVE DELIVERY DATES:			
Activity	Description	Name of Deliverable	Frequency
Develop a detailed work-plan (Task 1 and Task 2)	The Consultant will provide detailed work-plan for both tasks	Work Plan	Once. After 2 weeks of the contract signing.
Task 1: Capacity Building Interventions/Trainings for PHC professionals	<p>Conduct trainings using standardized training package for the PHC professionals in target regions.</p> <p>Ensure provision of the logistical support to trainings in Samegrelo-Zemo Svaneti and Adjara Regions, covering but not limited to: mobilization of the training participants, propose and provide venue & catering (rich coffee break(s) as defined in footnote no. 3) printed training materials, promo materials, sound and light equipment, podium, and any other equipment and devices that may be necessary for the training, send invitations, and provide other training related support, including transportation of participants and other obligations stated in Task 1.</p> <p>Event memo describing the event and services to be provided by the consultant shall be presented to PIU for approval prior to making any arrangements.</p>	<p>At least 52 (one day) standardized training for minimum 1020 PHC professionals in Samegrelo-Zemo Svaneti and Adjara regions.</p> <p>Each training shall be provided by 2 trainers: 1 immunization and 1 vaccine communication trainers.</p> <p>Each training shall have a minimum 15 and maximum 25 participants and length of each training shall be 6 hours excluding breaks.</p> <p>Training shall be conducted simultaneously by three groups of trainers.</p> <p>Trainings shall be conducted in Georgian language; training materials and pre- and post- tests shall be in Georgian Language and will be provided by the MoILHSA in Georgian Language.</p> <p>Package of printed materials shall be provided to each participant.</p> <p>Trainers are obliged to distribute pre and post-tests, correct completed tests and submit reports regarding outcome of the training within one day after completion of training.</p>	<p>First training shall be conducted no later than 3 weeks from the date of contract signature and the Task 1 - all trainings shall be finished and performed within the 3 months from the date of contract signature.</p>

<p style="text-align: center;">Task 2: Community Meetings</p>	<p>Conduct community awareness to promote vaccination and vaccine uptake among persons ages 65 and older.</p> <p>Ensure logistical support for organizing the community meetings: mobilization of the community, propose and provide venue and other meeting related support in Tbilisi, Imereti, Samegrelo-Zemo Svaneti, Adjara, Guria, Mtskheta-Mtianeti, Kakheti, Shida Kartli, Kvemo Kartli, Samtskhe-Javakheti, and Racha-Lechkhumi.</p> <p>Event memo describing the event and services to be provided by the consultant shall be presented to PIU for approval prior to making any arrangements.</p>	<p>At least 12 Community vaccine Communication Meetings (including provision of the face-to-face consultations to participants) with persons ages 65 and older in Tbilisi and 10 following regions: Imereti, Samegrelo-Zemo Svaneti, Adjara, Guria, Mtskheta-Mtianeti, Kakheti, Shida Kartli, Kvemo Kartli, Samtskhe-Javakheti, and Racha-Lechkhumi.</p> <p>Communication Meetings shall be led by the Communication team: 1 vaccine communication specialist, 1 practitioner and the participants will be comprised by immunization team, local authority, and community leaders, as well as local primary health care professionals.</p> <p>Each meeting should have at least 30 participants.</p> <p>The total number of meeting participants needs to be at least 350 people</p> <p>After each community meeting the Consultant shall offer vaccination service to the participants.</p>	<p>First event no later than 4 weeks of a contract signature and all meetings needs to be implemented by March 31, 2023.</p>
<p style="text-align: center;">Printed standardized training and communication materials.</p>	<p>Provide printed training and communication materials.</p> <p>Provide branded materials: notebooks, pens, pencils, flesh memory, bags.</p>	<p>Training materials for 1020 trainees.</p> <p>Communication materials for 350 persons.</p> <p>Branded materials for 1400 persons.</p>	<p>The standard package of the trainings (for 1020 trainees) needs to be printed out prior to each training.</p> <p>Vaccine Communication materials (for 350 participants): Booklets/leaflets prepared and printed out prior to each community meeting.</p> <p>Branded materials for 1400 person to be ready prior to each event.</p>

Event photos	Provide at 3-5 photos per week.	Provide at least 50 photos describing trainings and community awareness meetings.	The first 5 photos to be submitted on no later than 6 weeks of the contract signature and all 50 photos should be submitted gradually by the end of March 31, 2023.
Training feedback Report	Produce short report of each training session	Consultant is obliged to provide information regarding attendance including attendance list, outcome of training, finding of pre and post tests	Within 1 day after completion of each training
Progress reports	Produce one quarterly progress report to cover detailed information on events/tasks carried out during the past quarter.	Narrative quarterly progress report with annexes.	Every quarter
Final report	Final report providing information on the activities carried out under the consultancy contract	Final report to be submitted 10 days after the completion of all activities.	Once. At the end of the activities carried out under this consultancy.
Closing event	Present consultancy achievements, challenges and lessons learned to the wide groups of stakeholders.	Closure event to be organized during the last week of the consultancy period.	Once. One week prior to the end of the consultancy.

- **QUALIFICATIONS OF THE SERVICE PROVIDER**

The selection of consulting service provider will follow the national market approach in accordance with World Bank’s Procurement Regulations (2016, July, Revised November 2017 and August 2018).

The following are the minimum qualifications and work experience required for this Consulting Firm:

- At least 5 years of experience in ensuring health related training provision and organizing communications campaigns in similar field.
- At least one contract, demonstrating logistical support of a project with similar scale implemented in Georgia during last five years.
- Working experience, minimum one project with governmental agencies is a must, experience with the international donor organization will be an advantage.
- Capacity to engage and commit highly qualified/skilled resources for the entire duration of the project.
- Well established office operating in the territory of Georgia.

- **KEY PERSONNEL**

The service provider should submit a chart of the team with description of tasks, along with the following information and documents:

- Names and CVs demonstrating qualifications of the key personnel;
- Written confirmation from each personnel on their availability for the entire duration of the contract.

KEY EXPERTS

Key staff	Responsibilities	Qualifications Requirements/Qualifications Required
Team Leader (full time)	<p>Lead, manage and coordinate all aspects of the project implementation, including the management of the project team.</p> <p>Ensure quality check and timely submission of the deliverable:</p> <p>Ensure excellent coordination and collaboration with the Ministry, other relevant state agencies and donor community</p> <p>Lead development and implementation of the detailed Action Plan.</p> <p>Prepare quarterly progress reports with short PowerPoint presentations outlining key achievement, challenges and lessons learned. At the end of the</p>	<p>Master’s or Bachelor’s degree in Public or Business Administration, Social Science, or related fields.</p> <p>At least 5 years’ experience in designing and implementing similar scale projects as a team leader.</p> <p>Experience on at least one project with similar complexity.</p> <p>At least 3 years’ experience on projects financed by International Financial Institutions.</p> <p>Excellent written and oral communication and reporting skills in English and Georgian</p> <p>Excellent knowledge of the health sector in Georgia, is required.</p>

	project prepare and submit the final report.	At least 2 years of experience in working on projects with governmental agencies.
Key Communication Expert (Full time)	<p>In close collaboration with team leader, develop and implement Detailed Action Plan with relevant budget and evaluation indicator (deadline: within three weeks after contract signature);</p> <p>Ensure organization of the 12 community meetings with persons ages 65 and older.</p> <p>Ensure visibility of the events.</p>	<p>Master's or Bachelor's degree in communication, journalism, marketing, media or related fields</p> <p>At least 5 years of experience in Strategic Communications and Public Relations</p> <p>At least 3 years of experience in the implementation of a project of a similar scale and scope</p> <p>At least 2 years of experience in working for donor funded projects and governmental agencies</p> <p>Demonstrated ability to deliver agreed services and outputs within schedule and cost</p> <p>Excellent written and oral communication and reporting skills, in English and Georgian.</p>
Trainer in Immunization (three trainers)	<p>Ensure provision of the WHO recommended standard training package in immunization to the PHC professionals in the targeted regions.</p> <p>Ensure distribution of pre and post tests, correction of completed tests.</p>	<p>Higher Graduate Diploma in Medicine</p> <p>At least 5 years of experience health or primary health care field.</p> <p>Demonstrated experience in developing of training materials;</p> <p>At least 2 years of experience in conducting trainings;</p> <p>Excellent knowledge of the Georgian health systems</p> <p>Holding the WHO trainer's Certificate is a must. <i>List of the Certified Trainers in Georgia can be provided upon receipt of your request on the one of the following email:</i></p>

		<ul style="list-style-type: none"> • khamilakhvari@moh.gov.ge – Khatia Amilakhvari, procurement specialist • raminashvilid@who.int - Dr David Raminashvili, National Professional Officer WHO Country Office Georgia
Trainer in Communication (three trainers)	<p>Ensure provision of the WHO recommended standard package of the training in interpersonal communication to the PHC professionals in the targeted regions.</p> <p>Ensure distribution of pre and post tests, correction of completed tests</p>	<p>Higher Graduate Diploma in Medicine</p> <p>Demonstrated experience in developing training materials.</p> <p>At least 5 years of trainers experience in interpersonal communication.</p> <p>Experience in provision of the vaccine communication training.</p> <p>Excellent knowledge of the Georgian health systems.</p> <p>Having a WHO trainer’s Certificate is a must. <i>List of the Certified Trainers in Georgia can be provided upon receipt of your request on the one of the following email:</i></p> <ul style="list-style-type: none"> • khamilakhvari@moh.gov.ge – Khatia Amilakhvari, procurement specialist • raminashvilid@who.int - Dr. David Raminashvili, National Professional Officer WHO Country Office Georgia

NON-KEY EXPERTS

- **Event Manager**

The Expert will have the following tasks:

- Coordinating event logistics, covering but not limited to:
 - ✓ Selecting venue & catering;
 - ✓ Ensuring availability of the necessary equipment for the event, such as sound and light equipment, podium, etc.
 - ✓ Designing and decorating venue;
 - ✓ Sending invitations, and providing other event management support
- Qualifications Requirements/Qualifications required
 - ✓ At least 4 (four) years’ experience in event planning and promotion;
 - ✓ Experience of managing large budget events;
 - ✓ Evidence of working with government and large business companies;

✓ Knowledge of English is a plus.

- **Training Coordinator**

The Training Coordinator will have the following tasks:

- In close collaboration with Key Training and Key Communication Experts, the Training Coordinator has to:
 - ✓ Organize trainings for PHC professionals in the target regions.
 - ✓ Execute pre-and post-training assessment to measure the success of the media trainings
 - ✓ Prepare and submit training report to Team leader.
- Qualifications Requirements/ Qualifications Required
 - ✓ Master's or bachelor's degree in communication, journalism, marketing, media or related fields (or equivalent work experience) with a minimum of 5 years (with master's) or 10 years (with bachelor's) of relevant experience
 - ✓ Bachelor's degree in management or in related fields.
 - ✓ At least 5 years of experience in organizing of the trainings.
 - ✓ Demonstrated ability to deliver agreed services and outputs within schedule and cost
 - ✓ Excellent communication, presentation and writing skills, in English and Georgian
 - ✓ Working experience with international donor organizations and governmental agencies will be an asset
 - ✓ Knowledge of the health sector in Georgia, will be an asset.
 - ✓ Knowledge of English is a plus.

Duration of the assignment

The duration of the contract is 7 (seven) months.

Type of Contract: Lump-sum

Breakdown of Contract Price (Payment schedule) is provided in Annex 2.

- **Institutional Arrangements, monitoring and reimbursement**

Administrative support to the consultant team will be provided by the MoILHSA, PIU throughout the assignment. All the necessary information along with official documentation will be shared upon inception of the contract. Technical Assistance will be provided by NCDC.

The Consultant will prepare and submit to the Client (MoILHSA) the deliverables in English and Georgian language.

Deliverables (report (s)) should provide information on the state of progress of the service over the period, for ease of monitoring activities and outputs and should clearly distinguish between activities/outputs achieved and considered finished, and activities still in progress, so that the evaluation of the project is clear.

Annex 1 - list of participants from each Municipality

	No.	City/Municipality	Doctors	Nurses	Total
Samegrelo -- Zemo Svaneti	1	Zugdidi	75	45	120
	2	Abasha	19	28	47
	3	Martvili	22	22	44
	4	Senaki	32	29	61
	5	Khobi	18	21	39
	6	Tsalenjikha	41	61	102
	7	Chkhorotsku	16	16	32
	8	Poti	147	57	204
	9	Mestia	15	30	45
Total					694
Adjara Region	10	Batumi	50	50	100
	11	Kobuleti	37	37	74
	12	Khelvachauri	30	30	60
	13	Shuakhevi	12	12	24
	14	Keda	12	12	24
	15	Khulo	22	22	44
Total					326

Annex 2 Lump-Sum Contract – Breakdown of Contract Price (Payment schedule)

No.	Deliverables	Payment Schedule
1	Task 1 - Capacity Building Interventions/Trainings for PHC professionals	60 % of the Contract price
1.1	Samegrelo-Zemo Svaneti:	
1.1.1	Completion of trainings in Zugdidi	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.1.2	Completion of trainings in Abasha	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.1.3	Completion of trainings in Martvili	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.1.4	Completion of trainings in Senaki	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.1.5	Completion of trainings in Khobi	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.1.6	Completion of trainings in Tsalenjikha	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.1.7	Completion of trainings in Chkhorotsku	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.1.8	Completion of trainings in Poti	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.1.9	Completion of trainings in Mestia	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.2	Adjara	
1.2.1	Completion of trainings in Batumi	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.2.2	Completion of trainings in Kobuleti	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.2.3	Completion of trainings in Khelvachauri	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.2.4	Completion of trainings in Shuakhevi	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
1.2.5	Completion of trainings in Keda	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.

1.2.6	Completion of trainings in Khulo	4 % of the Contract price upon submission report regarding completion of Trainings in the subject region.
2	Task 2 - Community Meetings	40 % of the Contract price
2.1	Community Meeting in Tbilisi	5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject City.
2.2	Community Meeting in Imereti	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.
2.3	Community Meeting in Samegrelo-Zemo Svaneti	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.
2.4	Community Meeting in Adjara	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.
2.5	Community Meeting in Guria	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.
2.6	Community Meeting in Mtskheta-Mtianeti	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.
2.7	Community Meeting in Kakheti	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.
2.8	Community Meeting in Shida Kartli	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.
2.9	Community Meeting in Kvemo Kartli	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.
2.10	Community Meeting in Samtskhe-Javakheti	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.
2.11	Community Meeting in Racha-Lechkhumi	3.5 % of the Contract price upon submission report regarding completion of Community Meeting in the subject region.